



Job Title: CoalitionWILD Community Organizer Intern
Employer: WILD Foundation, however this is a remote position
Job Status: 2020 - 2021 Intern. 12 month internship with anticipated 8-10 hours per month. This position does receive a monthly stipend.
Reports to: Crista Valentino, Founder and Director
Deadline: April 30, 2020. Anticipated start date of May 15, 2020.
Process: Fill out general online application making note of the position you are applying for, and upload your CV.
Application: <http://bit.ly/CWInternApplication>

CoalitionWILD is building a powerful, global connected community of emerging leaders to transform the planet through youth-driven solutions. We work to create lasting youth leadership for the planet through action-focused capacity building initiatives.

Our Mission and Vision

CoalitionWILD connects and equips the world's young change-makers to tackle our planet's greatest challenges. Our vision is a world where younger generations are respected, valued, and supported to be active agents and leaders in creating a better future for the planet.

Threats to nature exist on all continents, and young people are organizing to bring immediate and necessary solutions to their local communities. Often, they work alone, without formal education or connection to broader networks that provide encouragement and resources. When young leaders work in isolated settings, without advice or encouragement, it is difficult for them to sustain valuable efforts over time. Yet, when they have self-belief, access to leadership resources, is supported, and empowered, they can help lead us to a more sustainable world.

CoalitionWILD is surfacing and sourcing young leaders on the edge of making a difference and is propelling them to their full potential as change makers - now and in the future. CoalitionWILD has a 7 year history of delivering capacity building workshops, mentorship programs, leadership programming, and a global platform to over 2,500 youth in over 100 countries.

CoalitionWILD EXCEerator Program

Previously named the Ambassador Program, CoalitionWILD is rebranding this work to the EXCEerator. Over 9-months, CoalitionWILD equips EXCEerator participants with webinars, toolkits, informational materials, access to networks, accountability, and confidence to implement an individually proposed idea that tackles an issue facing an ecosystem, their community, their culture, or their livelihood. Specifically, the EXCEerator Program includes:

- 18 webinars
- 20 follow up tasks related to each webinar
- Each participant is paired with a mentor
- A global community of support, accountability, and encouragement

- One-on-one check ins with program organizers to track progress
- An international platform to network with, and to promote their work and projects through
- Access to speaking and presentation opportunities, attendance at global conferences, showcased in international publications, early information and access to apply to fellowships, scholarships, leadership positions, and grants

The program culminates with a requirement for each EXCEerator participant to implement their action project. Learn more at www.coalitionwild.org/excelerator/

Internship Purpose

The **Community Organizer Intern** will assist the CoalitionWILD Director in managing and delivering the EXCEerator program.

Principal Responsibilities

The following are the main responsibilities of the EXCEerator Community Organizer Intern from May 2020 - May 2021. Many of these activities will be with the support and in collaboration with the CoalitionWILD Director.

- With support, manage application period, reviewing of applications and choosing of 2020 cohort, and responding to all applications.
- Coordination with webinar hosts, including managing scheduling and availability.
- Updating of all documents for the 2020/2021 program.
- Creation of or update of all tasks associated with webinars.
- Development and coordination of online platform for documents and program elements. Potential to develop new platform if appropriate.
- With support, implementation of program including
 - Receiving all proper pre-program documentation for participants
 - Sending communications reminders for upcoming webinars, tasks, and to-dos
 - Recording completion of assignments for each participant
 - With support, hosting of webinars and facilitation of online discussions post-webinar
 - With support, produce feedback on assignments submitted
- Develop communications stories and outreach materials on participants and post on social media.

Desired Skills and Abilities

- Passionate about CoalitionWILD's mission and vision.
- Excellent English written and oral communication skills are necessary with strong attention to detail. A multi-lingual candidate is preferred but not required.
- Comfortable in self-motivating to work remotely and to meet deadlines.
- Commitment to high quality communications.
- Positive, optimistic, and supportive attitude.
- Comfort in taking initiative, working with a diverse group of people, and searching for new or innovative opportunities to improve programming.

Minimum Qualifications

- Must be 18 or older.
- Must be able to effectively communicate in oral and written English, however multi-lingual is a bonus.
- Must have access to their own computer and reliable internet connection.
- Must be able to commit to 12 months of consistent work, and able to give advanced notice for times Intern may be unavailable.

Compensation and Benefits

- This is a remote position.
- The intern will receive a monthly stipend of \$75 USD and must have a valid bank account or Paypal/Venmo account to receive the funds.
- The EXCEerator Community Organizer Intern receives access to all CoalitionWILD opportunities and education materials.
- CoalitionWILD is willing to fill out required forms for school credit, act as a reference for Intern, and/or write a letter of recommendation.
- CoalitionWILD is open to suggestions to reciprocate Intern's time, energy, and efforts. Let us know if there is something we could do for you!